

Looe Town Council Accounts for Payment - April 2016									
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	Recoverable VAT	Net Amount
30.03.2016	10.04.2016	7160	Merlin MS Centre	Donations	Donation towards physiotherapy sessions	For 8 residents with multiple sclerosis who live in Looe	£360.00	£0.00	£360.00
21.03.2016	10.04.2016	7161	CHICKS	Donations	Donation towards CHICKS Coastal Retreat	For residents of Looe for respite break	£100.00	£0.00	£100.00
03.04.2016	10.04.2016	7162	Looe Pioneers Running Club	Community Chest	Donation towards the Public Access Defibs	2 defibs to be placed at West Looe	£100.00	£0.00	£100.00
24.03.2016	10.04.2016	7163	River Recreation Centre CIC	Community Chest	Donation towards West Quarries Picnic Area Project	For Picnic Area at West Quarries, West Looe	£100.00	£0.00	£100.00
31.03.2016	10.04.2016	7164	Looe Marine Conservation Gp	Community Chest	Donation towards costs of Looe Festival of the Sea	Event on May 1st 2016	£100.00	£0.00	£100.00
05.04.2016	10.04.2016	7165	John Brady Agencies (JBA)	Looe Tourist Info	Beanie Hats with Looe/Flag/Cornwall	For sale in the Tourist Info Centre	£356.36	£59.40	£296.96
16.03.2016	11.04.2016	7166	CET	Looe Town Council	Window Cleaner for TIC/LTC Offices	For the Month of March 2016	£8.00	£0.00	£8.00
15.02.2016	11.04.2016	7167	Brian Saville	Public Conveniences	Reimburse for Safety Boots purchased	Public Convenience Operative Uniform	£25.04	£0.00	£25.04
31.03.2016	11.04.2016	7168	Trevor Stacey	Allotments	Reimburse for membrane for vehicle track	For Allotment site at St Martins	£486.00	£0.00	£486.00
09.03.2016	11.04.2016	7169	Jewson Limited	Amenities	Concrete/Blocks/Sand	For refurbishment of Mariners Garden	£552.58	£92.08	£460.50
1/21/4/2016	11.04.2016	7170	Cornwall Assoc Local Councils	Looe Town Council	Annual Membership Subscription	CALC/NALC Subs and 10 Good Cllr Guildes	£1,324.68	£0.00	£1,324.68
01.04.2016	11.04.2016	7171	The Grain	Amenities	Supply and Fit 9 Memorial Discs	To Fit onto Memorial Benches	£108.00	£18.00	£90.00
23/30/3/2016	11.04.2016	7173	Nicholsons	Public Conveniences	Hand Wash/T Rolls/Gloves	For distribution to all Public Conveniences	£493.42	£82.24	£411.18
31.03.2016	11.04.2016	7174	Andyloos	Public Conveniences	Hire of portaloos and one clean	Situated at Hannafore during refurb Pub Convs	£320.40	£53.40	£267.00
21.03.2016	11.04.2016	7175	Norfolk China Ltd	Tourist Info Centre	Tea Towels, Coasters, Fridge Magnets, Mugs	For re-sale in the Tourist Info Centre	£492.53	£82.09	£410.44
21.03.2016	11.04.2016	7176	Little Map Company	Tourist Info Centre	Fridge Magnets, Cards, Jigsaw, Coasters	For re-sale in the Tourist Info Centre	£66.18	£0.00	£66.18
30.03.2016	11.04.2016	7177	Lynda Sandford	Looe Town Council	Professional Book Keeping Services	For the month of March 2016	£191.25	£0.00	£191.25
01.04.2016	11.04.2016	7178	Cornwall Council	Looe Town Council	Non Domestic Rates Public Convs & 2 X Wlooe Stores	For the Month of April 2016	£631.60	£0.00	£631.60
01.04.2016	11.04.2016	7179	Cornish Times Group	Looe Town Council	Advert in C Times in edition 1st April 2016	Seagull Control 2016	£95.04	£15.84	£79.20
18/22/03/16	11.04.2016	7180	Cornwall Council	Public Conveniences	Recovery of Electric (last Inv)/Water Charges	Millpool Pub Convs Water for the period 23.2.- 22.3.	£306.95	£3.40	£303.55
23.03.2016	11.04.2016	7181	SLCC	Looe Town Council	Financial Management Training Course	Anne Frith on 13th April 2016 in Saltash	£114.00	£19.00	£95.00
01.04.2016	11.04.2016	7182	Cash	LTC/TIC	Petty Cash for Sundry Items purchased	To top Petty Cash Float up to £50	£32.38	£0.00	£32.38
17.03.2016	11.04.2016	7183	Universal Mail UK	Tourist Info Centre	Postcards	For re-sale in the Tourist Info Centre	£360.00	£0.00	£360.00
18.03.2016	11.04.2016	7184	East Looe Town Trust	LTC/TIC	Rent for LTC/TIC and Electricity Charges	Rent April 2016 - Electricity up to 31st March 2016	£1,647.17	£274.53	£1,372.64
18.03.2016	11.04.2016	7185	D J Lewis (UK) Ltd	Public Conveniences	A4 Lockable Snapframes	For Advertising in the Public Conveniences	£342.77	£57.13	£285.64
23.03.2016	11.04.2016	7186	Cory Environmental	Amenities	Weed Spraying around the town	For March 2016	£1,717.80	£286.30	£1,431.50
23.03.2016	11.04.2016	7187	David Hill	Amenities	Padlock for Seafront Toilets/Paint for TIC	Purchases from Brewers	£15.98	£0.00	£15.98
22.02.2016	11.04.2016	7188	S Besford-Foster	Neighbourhood Plan	Reimbursement for 2 Pop up Banners	Used for Advertising Neighbourhood Plan	£184.85	£0.00	£184.85
21.04.2016	11.04.2016	7189	Trelawney Fire & Security	Amenities	6 New Fobs for Patients Car Park	For permit holders with deposit charge for fob	£254.40	£42.40	£212.00
Cheque Cancelled									
31.03.2016	11.04.2016	7191	National Express Ltd	Tourist Info Centre	Coach Tickets Purchased	Sold in the Tourist Information Centre	£233.67	£0.00	£233.67
22.03.2016	11.04.2016	7192	Mark Camp	Tourist Info Centre	Travel Cost to WesternWeb (60 miles)	To Discuss new Tourist Information Centre website	£33.00	£0.00	£33.00
08.04.2016	11.04.2016	7193	CALC	Looe Town Council	Learning Agreement	CILCA Training for Laura Kellaway	£342.00	£57.00	£285.00
06.04.2016	11.04.2016	7194	Cornish Times Group	Tourist Info Centre	Advert in Sring Visitor	Edition 6th April 2016	£72.00	£12.00	£60.00
06.04.2016	11.04.2016	7195	Post Office Limited	LTC/TIC	Payroll Liabilities	For the Period 6 March 2016 - 5 April 2016	£3,848.39	£0.00	£3,848.39
01.04.2016	01.04.2016	D/Debit	Aviva	Looe Town Council	Insurance	Instalment for Month of April 2016	£345.26	£0.00	£345.26
15.03.2016	23.03.2016	D/Debit	EE	Amenities	Mobile Phone Contract	Monthly payment for period 15.2.16 - 14.3.16	£38.40	£6.40	£32.00
03.04.2016	01.04.2016	Debit Card	Floormart	Public Conveniences	Floor Cleaner	Public Conveniences	£30.26	£5.04	£25.22
21.03.2016	11.04.2016	D/Debit	British Gas	Public Conveniences	Electricity Charges for Millpool Public Convs	For the period 24 February - 18 March 2016	£18.61	£0.88	£17.73
21.03.2016	11.04.2016	D/Debit	British Gas	Public Conveniences	Electricity Charges for Seafront Public Convs	For the period 24 February - 18 March 2016	£14.91	£0.71	£14.20
21.03.2016	11.04.2016	D/Debit	British Gas	Public Conveniences	Electricity Charges for Hannafore Public Convs	For the period 23 February - 18 March 2016	£14.87	£0.70	£14.17
21.03.2016	11.04.2016	D/Debit	British Gas	Public Conveniences	Electricity Charges for West Looe Public Convs (store)	For the period 24 February - 18 March 2016	£7.86	£0.37	£7.49
21.03.2016	11.04.2016	D/Debit	British Gas	Public Conveniences	Electricity Charges for West Looe Public Convs	For the period 5 March - 18 March 2016	£7.56	£0.36	£7.20
27.03.2016	17.04.2016	D/Debit	Eden Project	Tourist Info Centre	Tickets sold in the Tourist Info Centre	For the period 29/02/16 - 27/03/16	£76.70	£0.00	£76.70
01.05.2016	25.04.2016	7196	Cornwall Council	Pub Convw/LTC	Non Dom Rates Pub Convs, WL Store & Downs Str (2)	Mnth of May 2016 & Apr/My 2016 WL Downs Store	£743.00	£0.00	£743.00
01.05.2016	25.04.2016	7197	Nicholsons	Public Conveniences	Hand Wash, Buckets, Mops and Broom Heads	For distribution to all Public Conveniences	£165.60	£27.60	£138.00
13.04.2016	25.04.2016	7198	East Looe Town Trust	LTC/TIC	Rent for LTC and TIC Offices	For the month of May 2016	£1,230.00	£205.00	£1,025.00
27.04.2016	25.04.2016	7199	Cornwall TICCCIC	Tourist Info Centre	Let Go Cornwall	4th Quarter Payment and Final	£584.77	£0.00	£584.77
18.04.2016	25.04.2016	7200	Yellow Publications	Tourist Info Centre	Maps	For sale in the Tourist Info Centre	£159.64	£0.00	£159.64
18.04.2016	25.04.2016	7201	Andyloos	Public Conveniences	Portaloos at Hannafore	Whilst Hannafore Public Convs being refurbished	£147.60	£24.60	£123.00
14.04.2016	25.04.2016	7202	The Tower Mint	Looe Town Council	300 Queen's 90th Birthday Commemorative Medal	To be distributed to children in Looe	£734.40	£122.40	£612.00
14/23/03/16	25.04.2016	7303	Geographer's A-Z Map Co Ltd	Looe Tourist Info	Maps	For sale in the Tourist Info Centre	£273.60	£0.00	£273.60
13.04.2016	25.04.2016	7204	Anne Frith	Looe Town Council	Travel Expense from Looe To St Mellion	To attend Finance Training 13.04.16	£24.20	£0.00	£24.20
15.04.2016	25.04.2016	7205	Laura Kellaway	Looe Town Council	Travel Expense from Looe To Truro	To attend CALC training for Cilca Part 1	£49.50	£0.00	£49.50
08/15/04/16	25.04.2016	7206	Nick Clowes General Buildine	Pub Conv/Amenities	Refurbishment and Repairs	Pub Convs Hannafore/Mariners Gdn/Memorial Bench	£19,468.87	£3,244.81	£16,224.06
05.04.2016	25.04.2016	7207	WPS Insurance Brokers Ltd	Looe Town Council	WPS Administration Fee	On our Commercial Combined Policy	£15.00	£0.00	£15.00
07/13/04/16	25.04.2016	7208	Dunchaul Ltd	Allotments	Tarmac for Allotment Site at St Martins	For the provision of track and car park on site	£4,717.50	£786.25	£3,931.25
03.04.2016	25.04.2016	7209	M&P Electrical Ltd	Public Conveniences	Repair Fault Hand Dryer	Ladies Public Conveniences	£150.00	£25.00	£125.00
28.03.2016	25.04.2016	7210	Purely Cornish Ltd	Looe Town Council	Annual Rent and Elec for CCTV cameras on Fore St	From 7.11.2014 for 2 years	£100.00	£0.00	£100.00
17.03.2016	25.04.2016	7211	J Salmon Ltd	Tourist Info Centre	Books	For sale in the Tourist Information Centre	£50.10	£0.00	£50.10

07.04.2016	25.04.2016	7212	Royal Mail Group Ltd	Looe Town Council	Response Plus Licence	For Neighbourhood Plan Survey Distributed	£112.80	£18.80	£94.00
21.04.2016	25.04.2016	7213	WesternWeb Limited	Looe Town Council	Add Planning Page onto Looe Town Website	Rqstd & Apprvd at Planning Mtg 12.4.16	£36.00	£6.00	£30.00
6/4 & 14/4	25.04.2016	7214	Post Office Limited	Public Conveniences	Water and Sewerage Charges from South West Water	24.2-12.4 Hannafore & 26.1-4.4Riverside W Looe	£375.14	£0.00	£375.14
15.04.2016	25.04.2016	7215	West Looe May Fair	Tourist Info Centre	Advert in the May Fair Programme	May Fair 7th May 2016	£10.00	£0.00	£10.00
14.04.2016	25.04.2016	7216	Millpool Centre	Looe Town Council	Hall Booking for Full Council meeting	Held on 11th April 2016 2 hours at £12 per hour	£24.00	£0.00	£24.00
21.03.2016	25.04.2016	7217	Chris Sandy TV	Looe Town Council	Fluorescent Tube Lighting	For Office use	£7.50	£1.25	£6.25
15.04.2016	25.04.2016	7218	Cornish Times Group	Looe Town Council	Seagull Control Advert 2016	Insertion on Friday 15th April 2016	£95.04	£15.84	£79.20
01.04.2016	25.04.2016	7219	Cory Environmental	Public Conveniences	3 General Mixed Waste Collections	Public Convenience Waste Collections	£62.93	£10.49	£52.44
11.4.2016	28.04.2016	Direct Debit	British Gas	Public Conveniences	Electricity for The Quay, West Looe Pub Convs	For the period 19th March - 7 April 2016	£11.13	£0.53	£10.60
06.04.2016	29.04.2016	Direct Debit	Engie Power Ltd	Public Conveniences	Electricity for Guildhall Public Conv	For the period 1.3.16 - 31.3.16	£74.43	£3.54	£70.89
15.04.2016	23.04.2016	Direct Debit	EE	Amenities	Mobile Phone Contract	Amenities Manager 15.3.16 -11.4.16	£39.19	£6.53	£32.66
01.04.2016	18.04.2016	Direct Debit	Worldpay	Tourist Info Centre	Card Transaction Charges	For the period 2.3.16 - 29.3.16	£11.45	£0.94	£10.51
31.03.2016	20.04.2016	Direct Debit	Print Copy Scan	LTC/TIC	Photocopying for office/TIC use	For the period 29.2.16 - 30.3.16	£66.79	£11.13	£55.66
							£45,511.05	£5,679.98	£39,831.07
Wages	£11,065.72								
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £45,511.05									
Signed			Mayor						
Signed			Councillor						