

Looe Town Council Accounts for Payment - June 2016									
					Recoverable				
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	VAT	Net Amount
28.05.2016	02.06.2016	7263	British Telecommunication PLC	LTC/TIC	Telephone Charges and Internet Charges	4 telephone lines (262255, 262072, 269028 & 262409)	£656.55	£109.42	£547.13
10.06.2016	10.06.2016	7264	Mr L Provost	Looe Town Council	Refund of Key Fob Deposit for Patients Car Park	Tenant no longer requires car parking space	£15.00	£0.00	£15.00
01.06.2016	10.06.2016	7265	Cash	LTC/TIC	Petty Cash Top Up to £50 for Start of June 2016	For the Purchase of Sundry Items for TIC/LTC	£28.23	£0.00	£28.23
31.05.2016	10.06.2016	7266	AndyLoos	Public Conveniences	Hire of Standard Unit 4.5.16 - 24.5.16	Millpool Public Conveniences closed during refurbishment	£540.00	£90.00	£450.00
04.05.2016	10.06.2016	7267	Geographer's A-Z Map Co Ltd	Tourist Info Centre	TIC Stock of Maps	For resale in the Tourist Information Centre	£208.38	£0.00	£208.38
01.06.2016	10.06.2016	7268	Cory Environmental	Public Conveniences	2 General Waste Collections	For Public Conveniences Waste	£41.95	£6.99	£34.96
31.05.2016	10.06.2016	7269	Lynda Sandford	LTC/TIC	16.5 hours Book Keeping Services	For the Month of May and Work on Audit	£371.25		£371.25
26.05.2016	10.06.2016	7270	Trelawney Fire & Security	Looe Town Council	Attend Premises on 12th May	To Repair Car Park Barrier (Docs Surgery Ptns Car Park)	£72.00	£12.00	£60.00
05.06.2016	10.06.2016	7271	Post Office Limited	LTC/TIC	Payroll Liabilities (P32)	6 May 2016 - 5 June 2016	£6,789.46	£0.00	£6,789.46
02.06.2016	10.06.2016	7272	Hudson Accounting Ltd	Looe Town Council	Professional Services	Year End Internal Audit 2015/2016	£400.00	£0.00	£400.00
06.06.2016	10.06.2016	7273	Brilliant Fish Education	Tourist Info Centre	Postcards/Notelets	For resale in the Tourist Information Centre	£14.00	£0.00	£14.00
18.04.2016	10.06.2016	7274	Every Corner Distribution	Neighbourhood Plan	Collection and Storage of 3,500 Survey Booklets	Delivered to all households in Looe	£500.00	£0.00	£500.00
06.06.2016	10.06.2016	7275	Royal Mail	Neighbourhood Plan	Response Service for Neighbourhood Plan Surveys	Responses posted between 30.4.16 - 28.5.16	£33.79	£5.63	£28.16
13.05.2016	10.06.2016	7276	Groundwork UK	Neighbourhood Plan	Refund of Grant Monies Not Spent	Underspend of Grant NPG-01932	£112.00	£0.00	£112.00
01.06.2016	10.06.2016	7277	Nicholsons	Public Conveniences	Jumbo Toilet Rolls, Gloves, Mop Heads, Hand Soap	For Distribution to all Public Conveniences	£808.01	£134.67	£673.34
03.06.2016	10.06.2016	7278	Polperro Heritage Press	Tourist Info Centre	We Bought An Island	For Resale in The Tourist Information Centre	£110.00	£0.00	£110.00
01.06.2016	10.06.2016	7279	Cornwall Council	Public Conveniences	Non Domestic Rates Notice for the period 17.2-31.3.2016	The Store, Public Conveniences Seafront	£47.90	£0.00	£47.90
31.05.2016	10.06.2016	7280	Martin Luck (Brewers)	Looe Town Council	Optoma Projector	For use at Planning Meetings	£348.96	£58.16	£290.80
June	10.06.2016	7281	Millpool Centre	NP/LTC	Hire of Millpool Centre for various events	Nplan Mtgs 10.6&1.7 Civic Sunday 12.6.16 TRO 17.6	£176.00	£0.00	£176.00
13.06.2016	10.06.2016	7282	ATC Accounting Training Colledge	Looe Town Council	Aat Level 3 Diploma in Accounting/Exams	For Town Clerk - Mrs Anne Frith	£1,245.00	£167.50	£1,077.50
27.05.2016	10.06.2016	7283	Nick Clowes General Builder	Pub Convs/LTC	For Building and Maintenance Work	Millpool Pub Convs Refurb & Fit Notice Board Barratts	£24,267.92	£4,044.65	£20,223.27
23.05.2016	10.06.2016	7284	Kernow Aerials	Looe Town Council	Seagull Control 2016 - Replace eggs with dummy eggs	68 hours @ £40 per hour	£3,264.00	£544.00	£2,720.00
27.05.2016	20.06.2016	Direct Debit	PCS (Print Copy Scan)	LTC/TIC	Photocopies for Town Council and TIC use	For the Period 28.4.16 - 27.5.16	£94.66	£15.78	£78.88
31.05.2016	21.06.2016	Direct Debit	Eden Project	Tourist Info Centre	Eden Tickets Sold in the Tourist Info Centre	For the Period 01.05.2016 - 31.05.2016	£477.32	£0.00	£477.32
06.06.2016	05.06.2016	Direct Debit	Quickbooks	LTC/TIC	Quickbooks Premier & Payroll Subscription	For the month of June 2016	£75.60	£12.60	£63.00
24.05.2016	13.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges for West Looe Store	For the Period 30 April 2016 - 24 May 2016	£8.20	£0.39	£7.81
24.05.2016	13.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges for West Looe Pub Convs	For the Period 30 April 2016 - 24 May 2016	£14.25	£0.67	£13.58
24.05.2016	13.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges for Millpool Pub Convs	For the Period 30 April 2016 - 24 May 2016	£23.45	£1.11	£22.34
24.05.2016	13.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges for Seafront Pub Convs	For the Period 30 April 2016 - 24 May 2016	£24.89	£1.18	£23.71
24.05.2016	13.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges for Hannafore Pub Convs	For the Period 30 April 2016 - 24 May 2016	£23.04	£1.09	£21.95
01.06.2016	01.06.2016	Direct Debit	Avia	LTC/TIC	Insurance	Monthly payment for June 2016	£345.26	£0.00	£345.26
01.06.2016	24.06.2016	7285	Mr S Fowler	Looe Town Council	Refund for Car Park Fob Deposit	No longer requires car park space	£15.00	£0.00	£15.00
24.06.2016	24.06.2016	7286	Cornwall Council	Looe Town Council	Application for Road Closure	For New Year's Eve 2016/17	£44.00	£0.00	£44.00
		7287	Cheque cancelled						
19.05.2016	24.06.2016	7288	Martin Luck (Brewers)	Looe Town Council	Wall Screen purchased for projecting planning Apps	Monies from Planning Grant received from CC	£103.20	£17.20	£86.00
15.06.2016	24.06.2016	7289	CET	LTC/TIC	Window Cleaning	Looe Town Council Office and Tourist Info Centre	£8.00	£0.00	£8.00
14.06.2016	24.06.2016	7290	Sevier	Looe Town Council	Annual Membership to HR Helpline	Commencing 1st July 2016	£30.00	£5.00	£25.00
10.06.2016	24.06.2016	7291	WesternWeb Limited	Looe Town Council	To Supply 5 Photographs for Neighbourhood Plan	Website	£30.00	£5.00	£25.00
14.06.2016	24.06.2016	7292	Yellow Publications	Tourist Info Centre	Maps	For re-sale in the Tourist Information Centre	£199.58	£0.00	£199.58
01.06.2016	24.06.2016	7293	B Lunt	Looe Town Council	Set Up Onedrive Cloud System/Hard Drive PC's	For Services Received from Doc Morrow	£100.00	£0.00	£100.00
04.04.2016	24.06.2016	7294	ASG Security	Looe Town Council	Annual Maintenance fee for Audible Intruder Alarm	Actioned on 14th June 2016	£99.17	£16.53	£82.64
01.07.2016	24.06.2016	7295	Cornwall Council	LTC/Pub Convs	Non Domestic Rates Notice for the period 1.7.-31.7.16	Pub Convs, WL Store, Sfrnt Store and Downs Store	£723.45	£0.00	£723.45
11.06.2016	24.06.2016	7296	Palfrey's Bakery	Looe Town Council	Buffet Supplied for Civic Service	Held on 12th June 2016	£360.00	£0.00	£360.00
15.06.2016	24.06.2016	7297	Nicholsons	Public Conveniences	Jumbo Toilet Rolls, Hand Wash, Dispenser	For Distribution to all Public Conveniences	£237.12	£39.52	£197.60
22.06.2016	24.06.2016	7298	Mrs V Bennett	Neighbourhood Plan	Prize Draw Winner - Drawn at NP Mtg 22.06.2016	Looe Neighbourhood Plan Questionnaire May 2015	£200.00	£0.00	£200.00
06.06.2016	30.06.2016	Direct Debit	Engie	Public Conveniences	Electricity Charges for Guildhall Public Conveniences	For the Period 01.05.2016 - 31.05.2016	£92.15	£4.39	£87.76
10.06.2016	29.06.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for The Quay, W Looe Pub Conv	For the Period 25 May - 9 June 2016	£10.06	£0.47	£9.59
15.06.2016	15.06.2016	Direct Debit	EE	Amenities	Amenities Manager Mobile Phone Contract	For the Period 17.5.16 - 13.6.16	£38.89	£6.48	£32.41
							£43,427.69	£5,300.43	£38,127.26
Wages	£12,384.61								
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £43,427.69									
Signed				Mayor					
Signed				Councillor					