

Looe Town Council Accounts for Payment - July 2016									
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	Recoverable VAT	Net Amount
01.07.2016	01.07.2016	7299	Post Office Limited	LTC/TIC	Payroll Liabilities	For the Period 6 June to 5 July 2016	£3,417.46	£0.00	£3,417.46
30.06.2016	29.06.2016	Debit Card	Amazon UK Ltd	Public Conveniences	Doodlebug Cleaning Brush with Abrasive Pads	For cleaning the Public Convenience Floors	£30.27	£5.01	£25.26
28.09.2016	01.07.2016	Debit Card	Assoc Accounting AAT	Looe Town Council	Accounting Course for Mrs A Frith	Membership Fee £88 and Admission Fee £41	£129.00	£0.00	£129.00
01.07.2016	01.07.2016	7300	Cash	LTC/TIC	Petty Cash for Sundry Items	To Top Up Float to £50 for July 2016	£32.33	£0.00	£32.33
25.06.2016	01.07.2016	7301	Miss Elysia Gregory	Neighbourhood Plan	Inputting NP Surveys on Survey Monkey	Approximately 140 Surveys - 30 hours	£223.50	£0.00	£223.50
6/13/27.6.16	01.07.2016	7302	Looe Music Festival	Tourist Info Centre	Adult and Children Weekend Tickets	Sold from the Tourist Info Centre	£1,107.90	£0.00	£1,107.90
30.03.2016	01.07.2016	7303	National Express	Tourist Info Centre	National Express Coach Tickets Purchased	Sold from the Tourist Info Centre	£153.72	£0.00	£153.72
26.06.2016	13.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges Seafront Pub Convs	For the period 25 May - 26 June 2016	£44.33	£2.11	£42.22
26.06.2016	13.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges Hannafore Pub Convs	For the period 25 May - 26 June 2016	£32.08	£1.52	£30.56
26.06.2016	13.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges Quay, West Looe	For the period 10 June - 26 June 2016	£10.15	£0.48	£9.67
26.06.2016	13.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges West Looe (Store)	For the period 25 May - 26 June 2016	£10.81	£0.51	£10.30
26.06.2016	13.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges Millpool Pub Conv	For the period 15 June - 26 June 2016	£19.00	£0.90	£18.10
16.06.2016	05.07.2016	Direct Debit	British Gas	Public Conveniences	Electricity and Standing Charges Millpool Pub Conv	For the period 25 May - 14 June 2016	£41.08	£1.95	£39.13
30.06.2016	20.07.2016	Direct Debit	Print Copy Scan (PCS)	LTC/TIC	Photocopy Charges for Office and TIC use	For the period 27/05/16 - 30/06/16	£117.99	£19.66	£98.33
06.07.2016	05.07.2016	Direct Debit	Intuit UK Ltd	Looe Town Council	Quickbooks Premier & Payroll Monthly Service Plan	For the month of July 2016	£75.60	£12.60	£63.00
30.06.2016	21.07.2016	Direct Debit	Eden Project Ltd	Tourist Info Centre	Eden Tickets Sold in the Tourist Info Centre	For the period 1.6.16 - 26.6.16	£534.57	£0.00	£534.57
01.06.2016	01.06.2016	Direct Debit	Avia	LTC/TIC	Insurance	Monthly payment for July 2016	£345.26	£0.00	£345.26
15.07.2016	23.07.2016	Direct Debit	EE	Amenities	Mobile Phone Contract for Amenities Manager	For the period 17.6.16 - 12.7.16	£38.89	£6.48	£32.41
06.07.2016	29.07.2016	Direct Debit	Engie	Public Conveniences	Electricity Charges for Guildhall Public Conveniences	For the Period 1.6.16 - 30.6.16	£71.47	£3.40	£68.07
01.06.2016	18.06.2016	Direct Debit	Worldpay	LTC/TIC	Card Transaction Charges	For the Period 3.5.16 -31.5.16	£13.77	£0.64	£13.13
18.07.2016	25.07.2016	7304	TheChemicalHut.Com	Public Conveniences	Doodlebug Cleaning Kit for Hard Floors & Scourer Pads	For use in the Public Convenience Floors	£87.20	£14.53	£72.67
28.06.2016	25.07.2016	7305	East Looe Town Trust	LTC/TIC	Rent for LTC Office and Tourist Info Centre	For the Month of July 2016	£1,230.00	£205.00	£1,025.00
30.06.2016	30.06.2016	7306	Geographers' A-Z Map Co Ltd	Tourist Info Centre	Maps	For Re Sale in the Tourist Information Centre	£226.26	£0.00	£226.26
30.06.2016	25.07.2016	7307	Cormac Solutions	Public Conveniences	Toilet Signs	For Public Conveniences	£72.00	£12.00	£60.00
29.06.2016	25.07.2016	7308	Looe Old Cornwall Society	Tourist Info Centre	DVD's	For Re Sale in the Tourist Information Centre	£42.00	£0.00	£42.00
05.07.2016	25.07.2016	7309	Looe Music Festival	Tourist Info Centre	Music Festival Tickets	Sold in the Tourist Information Centre	£254.70	£0.00	£254.70
30.06.2016	25.07.2016	7310	Lynda Sandford	LTC/TIC	10.45 Hours Book Keeping Services	For the Month of June 2016	£235.13	£0.00	£235.13
05.07.2016	25.07.2016	7311	Atmosphere	Tourist Info Centre	Poldark Mug	For Re Sale in the Tourist Information Centre	£75.60	£12.60	£63.00
04.07.2016	25.07.2016	7312	Mark Camp	Tourist Info Centre	Travel to Westernweb	To Discuss Tourist Info Centre Website	£36.30	£0.00	£36.30
07.07.2016	25.07.2016	7313	H&A Recycling Ltd	Looe Town Council	50 x Blue Trade Waste Sacks and 50 x Clear Sacks	For use in the Looe Town Council Offices	£257.70	£42.95	£214.75
07.07.2016	25.07.2016	7314	Looe Community Academy	Looe Town Council	Hire of Main Academy Hall on 30th June	For the Purpose of Full Council Planning Meeting	£52.00	£0.00	£52.00
06.07.2016	25.07.2016	7315	Print Options	Tourist Info Centre	30 x Looe 2017 Calendars	For Re Sale in the Tourist Information Centre	£180.00	£30.00	£150.00
06.07.2016	25.07.2016	7316	Halsgrove Ltd	Tourist Info Centre	Cornwalls Secret Coast Book x 5	For Re Sale in the Tourist Information Centre	£32.47	£0.00	£32.47
08.07.2016	25.07.2016	7317	Martin Luck Group(Brewers)	LTC/TIC/NP	Stationery NPlan (£21.40 plus VAT) Office/TIC (£43.03 plus VAT)	For Office/TIC Use and Nplan Visioning Event 12.7.16	£77.32	£12.89	£64.43
07.07.2016	25.07.2016	7318	Art Age Publishers Ltd	Tourist Info Centre	Railway Poster Cards and A3 Railway Posters	For Re Sale in the Tourist Information Centre	£254.76	£42.46	£212.30
		7319	Cheque Cancelled						
28.06.2016	25.07.2016	7320	Looe Development Trust	Looe Town Council	Donation	For Christmas Lights	£1,500.00	£0.00	£1,500.00
05.07.2016	25.07.2016	7321	The Little Map Company Ltd	Tourist Info Centre	Plymouth to Fowey Maps	For Re Sale in the Tourist Information Centre	£32.40	£0.00	£32.40
11.07.2016	25.07.2016	7322	Royal Map Group Ltd	Neighbourhood Plan	Postage for Neighbourhood Plan Survey Responses	For the Period 4.6.16 - 25.6.16	£5.38	£0.90	£4.48
12.07.2016	25.07.2016	7323	Sarah's Pasty Shop	Neighbourhood Plan	For Neighbourhood Plan Visioning Event	Held on 12th July 2016 in the Millpool Centre	£155.00	£0.00	£155.00
12.07.2016	25.07.2016	7324	Mrs Anne Frith	Looe Town Council	Reimburse Parking Charges for Millpool Car Park	13/6 Civic Sunday 17/6 TRO Cons 12/7 Nplan Vis Event	£11.20	£0.00	£11.20
11.07.2016	25.07.2016	7325	The National Trust Limited	Tourist Info Centre	30 x Coast of Cornwall Books	For Re Sale in the Tourist Information Centre	£19.50	£0.00	£19.50
13.07.2016	25.07.2016	7326	Laura Kellaway	Looe Town Council	Travel Expense to Truro on 13.7.16	To Attend 2nd Working with your Council Course	£49.50	£0.00	£49.50
		7327	Cheque Cancelled						
01.07.2016	25.07.2016	7328	Cory Environmental	Public Conveniences	2 x General Mixed Waste Collections	Collection from all Public Conveniences	£41.95	£6.99	£34.96
07.07.2016	25.07.2016	7329	Brown's Nurseries	Looe Town Council	Supply of floral displays and planters for the Town	Donation to Looe in Bloom	£6,000.00	£1,000.00	£5,000.00
26.6 & 6.7	25.07.2016	7330	Nicholsons	Public Conveniences	Toilet Rolls, Handsoap, Mop Heads	For distribution to all Public Conveniences	£779.88	£129.98	£649.90
14.07.2016	25.07.2016	7331	Cory Environmental	Amenities	Weed Spraying	In the Mariners Garden, Station Road, E Looe	£36.00	£6.00	£30.00
19.07.2016	25.07.2016	7332	Yellow Publications	Tourist Info Centre	Books	For Re Sale in the Tourist Information Centre	£128.05	£0.00	£128.05
15.07.2016	25.07.2016	7333	Post Office Limited	Public Conveniences	SWW Water and Sewerage Charges Public Conveniences	Hannafore - £229.31 Riverside £384.11	£613.42	£27.15	£586.27
							<b>£18,934.90</b>	<b>£1,598.71</b>	<b>£17,336.19</b>
Wages	£12,011.85								
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £18,934.90									
Signed			Mayor						
Signed			Councillor						