



# LOOE TOWN COUNCIL

*KONSEL TRE LOGH*

THE GUILDHALL, FORE STREET, EAST LOOE PL13 1AA

Tel: 01503 262255

Clerk to the Council: Mrs Anne Frith

VAT Reg: 381 5093 50

1<sup>st</sup> May 2015

To the Councillors of  
Looe Town Council

Ladies and Gentlemen

I am directed by the Mayor to summon you to attend the  
**ANNUAL COUNCIL MEETING, during which the MAYOR MAKING  
CEREMONY** will take place in the  
Council Chamber, The Guildhall, Fore Street, East Looe  
On **Monday 11<sup>th</sup> May 2015 at 7.00pm**

This will be immediately followed by the Town Meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Anne Frith', is written below the text 'Yours faithfully'.

**Mrs Anne Frith**  
**Town Clerk**



e-mail: [looetowncouncil@btconnect.com](mailto:looetowncouncil@btconnect.com)  
website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)

## **AGENDA**

### Prayers

- 1.** The Councillors take their places
- 2.** N/A
- 3.** Apologies
- 4.** The Mayor's Address and Presentations
- 5.** Nominations and election of Town Mayor for the ensuing year
- 6.** The Signing and the Declaration of Acceptance of Office by the Mayor-elect followed by the Mayor's Acceptance speech
- 7.** The Mayor's Appointments to Office of:
  - a. The Mayoress
  - b. The Mayor's Chaplain
  - c. The Town Mace Bearers
- 8.** Appointment of Deputy Mayor
- 9.** To confirm the various Council Committees
- 10.** To confirm Council Representatives on Outside Bodies
- 11.** To Adjourn the Annual Council Meeting
- 12.** The Town Meeting:
  - a. The Mayor will address the Meeting
  - b. To Receive Questions from Local Government Electors
  - c. To Close the Annual Town Meeting
  - d. To Retire for Refreshments

