

Looe Town Council Accounts for Payment - MARCH 2015								
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Description	Purpose of Expenditure	Net Amount	VAT	GrossTotal
03.03.2015	06.03.2015	6607	Cash	Petty Cash for Sundry Purchases	Top Cash Float up to £50 for March 2015	£21.64	0	£21.64
03.03.2015	06.03.2015	6608	Malcolm Sheffield	Travel Claim to Trago Mills and Purchase Paint/Door Locks	Public Conveniences at Seafront	£65.68	0	£65.68
27.02.2015	06.03.2015	6609	Viking	Ream A3 Paper, Paper Clips, Envelopes, Lables, Hooks	For Office and Tourist Information Centre Use	£39.69	£7.94	£47.63
02.03.2015	06.03.2015	6610	A2Z Sign Shop	Promotion Day Banner	To use on Promotion Days	£75.00	£15.00	£90.00
17.02.2015	06.03.2015	6611	Diversified Bus Comm UK	Coach Drivers Club 2015 Entry	Advertisement	£149.00	29.80	£178.80
02.03.2015	06.03.2015	6612	Annette Keen	200 Red Candy Striped Paper Bags	Reimbursement for purchase from Amazon	£5.78	0	£5.78
28.02.2015	06.03.2015	6613	National Express Ltd	Tickets sold to customers in the Tourist Information Centre	For Tickets Sold less Commission	£104.94	0	£104.94
24.02.2015	06.03.2015	6614	A J Deacon	Charge for Independent Minute Taker	For Staffing Committee Meeting 17.12.14	£300.00	£0.00	£300.00
26.02.2014	06.03.2015	6615	Deltor	Printing of Neighbourhood Development Plan Flier	For distributing via Royal Mail to residents	£292.00	0	£292.00
27.02.2015	06.03.2015	6616	CET	Window Cleaner for February 2015	For Town Council & Tourist Information Centre	£8.00	£0.00	£8.00
25.02.2015	06.03.2015	6617	Nicholsons	Purchase of Toilet Rolls, Gloves and Handwash	Public Conveniences	£107.45	£21.49	£128.94
25.02.2015	06.03.2015	6618	East Looe Town Trust	Rent March 2015 and Electricity Charges 30.9.14 - 25.2.15	Rent and Electricity for Town Council Offices/TIC	£1,357.57	£271.52	£1,629.09
24.02.2015	06.03.2015	6619	Cornwall Ass Local Cls	Booking for 3 delegates on CALC Audit and Finance Conf April 15	Training	£89.25	£17.85	£107.10
24.02.2015	06.03.2015	6620	Millpool Centre	Hire of Millpool Centre 1.5 hours £10 per hour	Public Meeting reference Public Conveniences	£15.00	£0.00	£15.00
28.02.2015	06.03.2015	6621	BT Payment Services Ltd	Telephone Nos 262255 262072 262409 269028 and Internet	For use in Looe Town Council/Tourist Info Centre	£470.11	£94.02	£564.13
06.03.2015	13.03.2015	6622	South West Water	Water & Sewerage Charges for Guildhall Mens Public Convs	For the Period 30.1.15 - 27.2.15	£11.23	£0.00	£11.23
02.03.2015	13.03.2015	6622	South West Water	Water & Sewerage Charges for Guildhall Ladies Public Convs	For the Period 30.1.15 - 27.2.15	£583.25	£0.00	£583.25
03.03.2015	13.03.2015	6623	Cory Environmental	Wheelie Bin Service 1 Collection Per week	For the Period 1.3.15 - 31.3.15	£36.11	£7.22	£43.33
09.03.2015	13.03.2015	6624	Society Local Council Clerks	Digital Engagement 2015	Clerks Training Day	£145.00	£29.00	£174.00
10.03.2015	13.03.2015	6625	Post Office Ltd	400 x 2nd Class Stamps purchased prior to price increase	200 for Looe Town Council & 200 for Tourist Info Centre	£212.00	£0.00	£212.00
19.02.2015	13.03.2015	6626	DWN Ltd	OS Explorer, OS Tour, OS Landranger Books	To Sell in the Tourist Information Centre	£817.93	£0.00	£817.93
01.03.2015	13.03.2015	6627	Top Notch Activities	Treasure Trails Books	To Sell in the Tourist Information Centre	£177.40	£0.00	£177.40
27.02.2015	13.03.2015	6628	H&A Recycling Ltd	Annual Duty of Care Fee	For Recycling and Waste Collections	£92.00	£18.40	£110.40
11.03.2015	13.03.2015	6629	Nicholsons	Toilet Rolls and Hand Wash	For Public Conveniences	£145.26	£29.05	£174.31
26.02.2015	13.03.2015	6630	Jewsons	Screws	For repairs in Public Conveniences	£7.59	£1.52	£9.11
01.03.2015	18.03.2015	D/Debit	Worldpay	Card Payment Charges	For Payments for Purchases in the Tourist Info Centre	£14.85	£2.38	£17.23
06.03.2015	05.03.2015	D/Debit	Intuit UK Limited	Quickbooks Premier & Payroll Monthly Service Plan	For month of March 2015	£63.00	£12.60	£75.60
27.02.2015	20.03.2015	D/Debit	Print Copy Scan	For Photocopying Tourist Info Centre & Looe Town Council	For the Period 26.2.15 - 30.01.2015	£52.20	£10.44	£62.64
22.02.2015	15.03.2015	D/Debit	Eden Project	Tickets sold to customers in the Tourist Information Centre	For Tickets Sold less Commission	£59.25	£1.75	£61.00
06.03.2015	25.03.2015	D/Debit	British Gas	Electricity useage Seafront Public Conveniences	For Period 1.2.15 - 28.2.15	£30.39	£1.51	£31.90
06.03.2015	25.03.2015	D/Debit	British Gas	Electricity useage Millpool Public Conveniences	For Period 3.2.15 - 2.3.15	£344.06	£53.56	£397.62
06.03.2015	25.03.2015	D/Debit	British Gas	Electricity useage West Looe Public Conveniences	For Period 1.1.15 - 28.2.15	£32.80	£1.64	£34.44
06.03.2015	25.03.2015	D/Debit	British Gas	Electricity useage The Quay, West Looe Public Conveniences	For Period 1.2.15 - 28.2.15	£22.91	£1.14	£24.05
10.03.2015	25.03.2015	D/Debit	British Gas	Electricity useage Marine Drive, West Looe	For Period 3.2.15 - 26.2.2015	£39.95	£1.99	£41.94
11.03.2015	20.03.2015	6631	Royal Mail Group Ltd	Distribution of the Neighbourhood Plan Flier	To deliver to all PL13 households	£500.00	£100.00	£600.00
09.03.2015	20.03.2015	6632	Millpool Centre	Hire of Centre 3.5 hour £10 per hour for LTC Meeting	For Closed Looe Town Council Meeting 10.3.15	£35.00	£0.00	£35.00
09.03.2015	20.03.2015	6633	Yellow Publications	Books and Maps for sale in the Tourist Information Centre	Tourist Information Stock	£222.81	£0.00	£222.81
10.03.2015	20.03.2015	6634	ARC Distribution	Distribution of 5,000 Looe Guides (TIC)	5,000 Looe Guides @ £60 per thousand	£300.00	£0.00	£300.00
07.03.2015	20.03.2015	6635	Savills	Charges for land rental for St Martins Allotments 25.3-28.9	Acting Agent for Truro Diocesan Board of Finance	£1,000.00	£0.00	£1,000.00
13.03.2015	20.03.2015	6636	Mr Mark Camp	Expenses for car hire, fuel, hotel, meals - M Camp & A Keen	Trip to Birmingham NEC BOBI Tradeshow	£363.52	£0.00	£363.52
						£8,409.62	£729.82	£9,139.44
Wages, Tax and NI		£14,030.58						
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £9,139.44 and for the transfer of £15,000 to the Wages Account.								
Signed			Mayor					
Signed			Councillor					