

Looe Town Council Accounts for Payment - JULY 2015									
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	VAT	Net Amount
21.07.2015	21.07.2015	Debit Card	Staples	Amenities	Desk and Pedestal	For Amenities Manager	£285.98	£47.66	£238.32
22.06.2015	03.07.2015	6770	East Looe Town Trust	LTC/TIC	Rent for Looe Town Council Office and Tourist Info Centre	Rent for July 2015	£1,230.00	£0.00	£1,230.00
23.06.2015	03.07.2015	6772	Nick Clowes	Pub Convs/Amenities	Refurb Gldhall Pub Convs & Install Public Seats	2nd Interim Pment Pub Convs £36,000 Seats £2,976	£38,976.00	£6,496.00	£32,480.00
26.06.2015	03.07.2015	6773	Looe Old Cornwall Society	Tourist Info Centre	15 x Looe Heritage Trail DVD's	For sale in the Tourist Information Centre	£52.50	£0.00	£52.50
30.06.2015	03.07.2015	6774	Lynda Sandford	Looe Town Council	4.5 hours book keeping services for June 2015	For accounts and wages LTC and TIC	£101.25	£0.00	£101.25
12.06.2015	03.07.2015	6775	Cormac Solutions	Looe Town Council	Traffic Management Training Course 6th May 2015	For Community Events - A Frith and M Gregory	£84.00	£14.00	£70.00
31.05.2015	03.07.2015	6776	FJ Ede & Sons	Looe Town Council	47 KG Calor Propane	For VE Day Celebrations on	£100.00	£4.76	£95.24
30.06.2015	03.07.2015	6777	Sevier	Looe Town Council	Annual membership to HR helpline	1.7.2015 - 30.6.2016	£420.00	£70.00	£350.00
19.07.2015	03.07.2015	6778	Moore Electrical	Looe Town Council	Carry out PAT Testing	Looe Town Council Offices and Tourist Info Centre	£139.20	£23.20	£116.00
23.06.2015	03.07.2015	6779	Cormac Solutions	Looe Town Council	Traffic Management Training Course 16th June 2015	For Community Events - D Welch and E Hannaford	£84.00	£14.00	£70.00
24.06.2015	03.07.2015	6780	Viking	Looe Town Council	Office Stationery and Office Equipment	For Looe Town Council and Tourist Info Centre	£327.43	£54.57	£272.86
30.06.2015	03.07.2015	6781	Cash	Looe Town Council	Sundry Office Provisions	For the Month of June 2015	£16.65	£0.00	£16.65
24.06.2015	03.07.2015	6782	Nicholsons	Public Conveniences	Toilet Rolls, Mop heads and handwash	For distribution to all Public Conveniences	£223.85	£37.31	£186.54
22.06.2015	03.07.2015	6783	Mark Camp	Tourist Info Centre	1000 x White Sulphite Paper Bags	To use in the Tourist Information Centre	£10.08	£0.00	£10.08
20.06.2015	03.07.2015	6784	Friends of Mount Edgcumbe	Tourist Info Centre	10 copies of 5 walks around Mount Edgcumbe and Rame	For sale in the Tourist Information Centre	£25.00	£0.00	£25.00
22.06.2015	03.07.2015	6785	The RADAR Key Company	Tourist Info Centre	50 x RADAR Keys	For re-sale in the Tourist Information Centre	£127.20	£21.20	£106.00
07.07.2015	07.07.2015	Debit Card	Amazon	Amenities	Silverline Pocket Digital Probe Thermometer	For Legionella Testing in Public Conveniences	£10.11	£1.68	£8.43
24.06.2015	10.07.2015	6786	Aqua Jet Drainage	Public Conveniences	Call out to unblock foul drain public convs and clear blockage	For West Looe Public Conveniences	£140.00	£0.00	£140.00
01.07.2015	10.07.2015	6787	Nicholsons	Public Conveniences	Toilet Rolls	For distribution to all Public Conveniences	£180.48	£30.08	£150.40
30.06.2015	10.07.2015	6788	National Express	Tourist Info Centre	National Express Coach Tickets Purchased	Bookings for Customers	£290.73	£0.00	£290.73
02.07.2015	10.07.2015	6789	Garry Powell	Amenities	Grass Cutting Maintenance of Putting Green, Hannafore	For the Month of June 2015	£640.00	£0.00	£640.00
03.07.2015	10.07.2015	6790	Workwear Express	Looe Town Council	Uniform	For Amenties Manager, Town Clerk and Assistant	£197.08	£32.84	£164.24
18.06.2015	10.07.2015	6791	Laura Kelleway	Looe Town Council	Uniform purchased from Marks and Spencers	For Amenities Manager	£37.50	£0.00	£37.50
14.06.2015	10.07.2015	6792	St Martins Community Hall	Looe Town Council	Use of St Martins Church Hall	Civic Service Reception held on 14th June	£80.00	£0.00	£80.00
30.06.2015	10.07.2015	6793	Post Office Ltd	Public Conveniences	Water and Sewerage Charges Public Conveniences Guildhall	For the period 2nd June - 29th June 2015	£21.16	£0.00	£21.16
03.07.2015	10.07.2015	6794	Cornish Times Group Ltd	Looe Town Council	Situations Vacant Advert	Tender For Neighbourhood Project Manager	£165.90	£27.65	£138.25
08.07.2015	10.07.2015	6795	CET	Looe Town Council	Window Cleaning for LTC Offices and Tourist Info Centre	For the Month of June 2015	£8.00	£0.00	£8.00
17.07.2015	17.07.2015	6796	Land Registry	Looe Town Council	Search of the Index Map	To establish owner of steps on Fore St	£4.00	£0.00	£4.00
11.07.2015	17.07.2015	6797	Mr L Portman	Looe Town Council	Re-imbusement of paint purchased	For War Memorial Railings	£12.71	£0.00	£12.71
01.07.2015	17.07.2015	6798	Cory Environmental	Public Conveniences	Bin Lift General Mixed Waste	For Public Convenience waste	£39.22	£6.54	£32.68
10.07.2015	17.07.2015	6799	Trelawney Fire & Security	Amenities	6 key fobs and programming	For use on the barrier in the patients car park, surgery	£194.40	£32.40	£162.00
08.07.2015	17.07.2015	6800	Nicholsons	Public Conveniences	Toilet Rolls, Gloves and Jumbo Rolls	For distribution to all Public Conveniences	£216.36	£36.06	£180.30
13.07.2015	17.07.2015	6801	Cash	Looe Town Council	Post Float	For adhoc use for postage	£10.00	£0.00	£10.00
08.07.2015	17.07.2015	6802	Cornish Times Group Ltd	Tourist Info Centre	Advert 'Looe Distinctly Cornish' in Looe News	In 8.7.15 edition	£30.00	£5.00	£25.00
15.07.2015	17.07.2015	6803	Post Office Ltd	Tourist Info Centre	Postage Stamps 100 x 2nd class @.54 each	For post sent out in the Tourist Info Centre	£54.00	£0.00	£54.00
01.07.2015	18.07.2015	D/Debit	Worldpay	Tourist Info Centre	Transaction card charges	Charges for June 2015	£40.66	£2.77	£37.89
06.07.2015	05.07.2015	D/Debit	Intuit UK Limited	Looe Town Council	Quickbooks Premier & Payroll Book Keeping Service Plan	For the Month of July 2015	£75.60	£12.60	£63.00
30.06.2015	20.07.2015	D/Debit	PCS (Print Copy Scan)	Looe Town Council	Colour/Black Photocopies for TIC and LTC	Photocopies 28.05.2015 - 28.06.2015	£89.03	£14.84	£74.19
28.06.2015	19.07.2015	D/Debit	Eden Project	Tourist Info Centre	Tickets sold for Eden Project in the TIC	Reimburse Eden Project less commission	£826.11	£0.00	£826.11
01.07.2015	01.07.2015	D/Debit	Society Local Councils	Looe Town Council	Subscription for Society of Local Councils	Payment for month of July 2015	£26.00	£0.00	£26.00
20.07.2015	24.07.2015	6804	WesternWeb Limited	Looe Town Council	Training Town Clerk Website/Renewal of Domain	New Looe Town Council website	£180.00	£30.00	£150.00
14.07.2015	24.07.2015	6805	Yellow Publications	Tourist Info Centre	Around & About Books	For re-sale in the Tourist Information Centre	£159.61	£0.00	£159.61
15.07.2015	24.07.2015	6806	Nicholsons	Public Conveniences	Toilet Rolls, Jumbo Rolls and Handwash	For distribution to all Public Conveniences	£204.91	£34.15	£170.76
17.07.2015	24.07.2015	6807	Aqua Jet Drainage	Public Conveniences	Unblock foul drain, jet to clear blockage	Hannafore Public Conveniences	£140.00	£0.00	£140.00
14.07.2015	24.07.2015	6808	Viking	Looe Town Council	A3 paper, coloured paper & laminating pouches	To use for Looe Town Council/Tourist Info Centre	£38.70	£6.45	£32.25
10.07.2015	10.07.2015	Debit Card	Amazon UK	Amenities	Dell Monitor and Wireless Keypad and Mouse	For the Amenities Manager Workstation	£129.99	£21.66	£108.33
07.07.2015	24.07.2015	D/Debit	British Gas	Public Conveniences	Electricity supply Millpool Public Conveniences	From 3rd June 2015 - 2nd July 2015	£218.75	£10.41	£208.34
07.07.2015	24.07.2015	D/Debit	British Gas	Public Conveniences	Electricity supply Millpool Public Conveniences	From 1st June 2015 - 30th June 2015	£16.08	£0.76	£15.32
07.07.2015	24.07.2015	D/Debit	British Gas	Public Conveniences	Electricity charges for Churchend, E Looe Public Conveniences	From 1st May 2015 - 30th June 2015	£58.21	£2.77	£55.44
07.07.2015	24.07.2015	D/Debit	British Gas	Public Conveniences	Electricity charges for The Quay, W Looe Public Conveniences	From 1st June 2015 - 30th June 2015	£22.22	£1.05	£21.17
07.07.2015	24.07.2015	D/Debit	British Gas	Public Conveniences	Electricity charges for Marine Drive, West Looe	From 3rd June 2015 - 2nd July 2015	£18.13	£0.86	£17.27
27.07.2015	27.07.2015	Debit Card	Amazon UK	Looe Town Council	Samsung Galaxy Tablet and Case/Keypad	To be used for customers in the Tourist Info Centre	£190.90	£0.00	£190.90
28.07.2015	28.07.2015	Debit Card	Sign-Holders	Looe Town Council	1 x Lectern/Browser Floor Stand	For displaying stock in the Tourist Information Centre	£94.20	£15.70	£78.50
15.07.2015	23.07.2015	Direct/Debit	EE	Amenities	Monthly Plan Charges for Mobile Phone Contract part July and Aug 2015	To be Used by the Amenities Manager	£39.68	£6.61	£33.07
03.06.2015	31.07.2015	6809	Armand Toms	Mayoral Allowance	Travel Claims for attending 2 x Civic Services (Reissue of Chq No 6734 3/6	Callington Civic Service & Bodmin Civic Service	£35.20	£0.00	£35.20

22/24/07/15	31.07.2015	6810	Cornish Times Limited	Tourist Info Centre	2 x Adverts in Cornish Times 15/7 & 24/7	Ref: Sumer Visitor and Looe Lions Carnival	£102.00	£17.00	£85.00
28.07.2015	31.07.2015	6811	Post Office Ltd	Looe Town Council	100 x 2nd class stamps	For use for postage from the Looe Town Council	£54.00	£0.00	£54.00
31.07.2015	31.07.2015	6812	Cornwall Council	Public Conv/LTC	Non Domestic Rates Public Convs/West Looe Store	Charge for the Month of August 2015	£684.00	£0.00	£684.00
20.07.2015	31.07.2015	6813	Glasdon UK Limited	Looe Town Council	14 x Memorial Benches	For distribution and re-sale around the Town	£5,773.71	£962.28	£4,811.43
14.07.2015	31.07.2015	6814	Saphira Freeholds Ltd	Amenities	Insurance Premium for Polkirt Arcade	16th July 2015 - 15th July 2016	£263.52	£0.00	£263.52
08.07.2015	31.07.2015	6815	Brown's Nurseries	Looe Town Council	Summer Plants for Bedding, Window Boxes and Hanging Baskets	Donation to Looe In Bloom	£5,400.00	£0.00	£5,400.00
21.07.2015	31.07.2015	6816	Shark Cornwall	Tourist Info Centre	Tourist Information Stock - Books	For re-sale in the Tourist Information Centre	£90.57	£0.00	£90.57
22.07.2015	31.07.2015	6817	Mrs Anne Frith	Looe Town Council	Travel Expense	For CALC Meeting held in Bodmin with Cllr Mrs M Powell	£28.50	£0.00	£28.50
01.07.2015	31.07.2015	6818	South West Water	Public Conveniences	Water and Sewerage Charges for Public Conveniences	Guildhall, Riverside wc, Hannafore & Seafront	£1,326.63	£16.85	£1,309.78
01.07.2015	01.07.2015	D/Debit	Aviva Insurance	Looe Town Council	Insurance	Instalment for the month of July 2015	£323.70	£0.00	£323.70
24.07.2015	24.07.2015	Debit Card	Staples	Tourist Info Centre	2 Desks and 3 Chairs	For the Tourist Information Centre	£219.94	£36.66	£183.28
							£61,405.34	£8,148.37	£53,256.97
Wages, Tax and NI		£17,253.19							
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £61,405.34 and for the transfer of £17,000 to the Wages Account.									
Signed			Mayor						
Signed			Councillor						

