

Looe Town Council Accounts for Payment - January 2016									
Invoice Date	Direct Debit/ Cheque Date	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	Recoverable VAT	Net Amount
01.01.2016	06.01.2016	6990	Cornwall Council	LTC/Pub Convs	Non Domestic Rates for January 2016	Seafront, Guildhall, West Looe Public Convs	£521.00	£0.00	£521.00
14.12.2015	06.01.2016	6991	East Looe Town Trust	LTC/TIC	Rent for TIC and LTC Offices	For the period January 2016	£1,230.00	£205.00	£1,025.00
01.01.2016	06.01.2016	6992	Cash	LTC/TIC	Petty Cash for Sundry Items for January 2016	Tops Petty Cash Float up to £50	£26.48	£0.00	£26.48
31.12.2015	06.01.2016	6993	National Express Limited	Tourist Info Centre	Coach Tickets sold during December 2015	From the Tourist Information Centre	£121.18	£0.00	£121.18
01.01.2016	06.01.2016	Direct Debit	Society of Local Council Clerks	Looe Town Council	Society Subscription	For the month of January 2016	£26.00	£0.00	£26.00
01.01.2016	06.01.2016	Direct Debit	Aviva	Looe Town Council	Insurance	Instalment for January 2016	£341.85	£0.00	£341.85
02.12.2015	06.01.2016	6994	Cornwall Council	Looe Town Council	Charges for fee parking 19th/20th Dec 2015	Millpool and Riverbank Car Parks	£655.00	£109.17	£545.83
29.09.2015	06.01.2016	6995	Savilles (UK) Ltd	Amenities	Rental for Allotment land at St Martins, E Looe	For the period 29/09/15 - 24/03/15	£1,000.00	£0.00	£1,000.00
07.01.2016	15.01.2016	6996	Post Office Ltd	Looe Town Council	Payroll Liabilities	For the Period 6.12.15 - 5.1.16	£2,707.43	£0.00	£2,707.43
		6997	Cheque cancelled				£0.00	£0.00	£0.00
11.01.2016	12.01.2016	6998	Communicorp	Looe Town Council	Annual Subscription to Clerks & Councils Direct Mag	Each Cllr (15) receives one a month plus Clerk	£180.00	£0.00	£180.00
22.12.2015	12.01.2016	6999	Nick Clowes General Builder	Public Conveniences	Interim Payment Prior to Commencement of Work	For Building Works to Seafront Public Conveniences	£12,000.00	£2,000.00	£10,000.00
10.12.2015	30.12.2015	Direct Debit	GDF Suez Marketing Ltd	Public Conveniences	Multi Use Public Conveniences, Guildhall	For the period 1.11.2015 - 30.11.2015	£82.26	£3.92	£78.34
15.01.2016	23.01.2016	Direct Debit	EE	Amenities	Mobile Contract for Amenities Manager	Charges for the Period 16.12.2015 - 14.01.2016	£38.70	£6.45	£32.25
01.01.2016	18.01.2016	Direct Debit	Worldpay	Tourist Info Centre	Transaction card charges	For the Period December 2015	£15.43	£2.39	£13.04
06.01.2016	05.01.2016	Direct Debit	Intuit UK Limited	Looe Town Council	Subscription to Quickbooks Service Plan	For the Period January 2016	£75.60	£12.60	£63.00
12.01.2016	29.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for The Quay, W Looe Pub Convs	For the Period 23 December 2015 - 9 January 2016	£8.74	£0.41	£8.33
14.12.2015	04.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for Hannafore Public Convs	For the period 24 November 2015 - 14 December 2015	£13.44	£0.64	£12.80
22.12.2015	12.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for The Quay, W Looe Pub Convs	For the Period 9 December 2015 - 22 December 2015	£6.68	£0.31	£6.37
22.12.2015	12.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for West Looe store	For the period 24 November 2015 - 22 December 2015	£9.50	£0.45	£9.05
23.12.2015	13.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for Millpool Public Convs	For the Period 8 December 2015 - 22 December 2015	£9.98	£0.47	£9.51
22.12.2015	12.01.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for Seafront Public Conveniences	For the Period 19 December 2015 - 22 December 2015	£11.36	£0.53	£10.83
06.01.2016	22.01.2016	7000	Topan Fencing Limited	Amenities	Supply and install Stock Fencing	For St Martin's Allotment Site	£4,057.20	£676.20	£3,381.00
18.12.2015	22.01.2016	7001	Cormac Solutions Limited	Public Conveniences	1 x Toilet Sign	For Guildhall Public Conveniences	£18.00	£3.00	£15.00
15.01.2016	22.01.2016	7002	M&P Survey Equipment Ltd	Amenities	Biodegradeable Paint	To use on dog faeces around the town	£40.44	£6.74	£33.70
22/23/12/2015	22.01.2016	7003	Trelawney Fire & Security	Looe Town Council	Repair Fault (£452.40) & 2 x new CCTV Cameras (£5580.00)	Repr TIC/Rear Crtyard Cams & 2 new cams on Fore St	£6,032.40	£1,005.40	£5,027.00
29/12 & 18/1	22.01.2016	7004	Annette Keen	Looe Town Council	Eyetest £7.50 Travel Expense £13.80	Travel Expense to Liskeard for Paperless Planning Trng	£21.30	£0.00	£21.30
13.01.2016	22.01.2016	7005	South West Signs Ltd	Tourist Info Centre	Supply and install frosted glass effect vinyl	Refurbishment of the Tourist Info Centre	£144.00	£24.00	£120.00
31.12.2015	22.01.2016	7006	Lynda Sandford	Looe Town Council	Professional Book Keeping Services	5.5 hours for the month of December	£123.75	£0.00	£123.75
20.12.2015	22.01.2016	7007	ME Design	Tourist Info Centre	20 x 2016 I Love Looe Calendars & Envelopes	For sale in the Tourist Information Centre	£180.00	£0.00	£180.00
17.01.2016	22.01.2016	7008	Armand Toms	Looe Town Council	Travel to Exeter £68.20 Subsistence £16.40	Attend Tradeshow with J Keene for TIC supplies	£84.60	£0.00	£84.60
22.12.2015	22.01.2016	7009	Nicholsons	Public Conveniences	Cleaner, Degreaser, Broom and handle	For use in the Public Conveniences	£40.62	£6.77	£33.85
01.01.2016	22.01.2016	7010	Cory Environmental	Public Conveniences	2 x General Mixed Waste Bin Collections	Collections from Public Conveniences	£41.95	£6.99	£34.96
05.01.2016	22.01.2016	7011	Geographers' A-Z Map Co Ltd	Tourist Info Centre	Ordnance Survey Maps	For sale in the Tourist Information Centre	£212.61	£0.00	£212.61
05.01.2016	22.01.2016	7012	Viking	LTC/TIC	Paper, Post Its, Envelopes and Notebook	For use in the Tourist Info Centre and Council Office	£108.35	£18.06	£90.29
06.01.2016	22.01.2016	7013	St Pinnock Band	Looe Town Council	St Pinnock Band playing at Looe Lantern Procession	Procession held on Friday 4th December 2015	£250.00	£0.00	£250.00
04.01.2016	22.01.2016	7014	Getmapping Plc	Neighbourhood Plan	Parish Online Subscription	For aid the process of the Neighbourhood Plan	£192.00	£32.00	£160.00
31.12.2016	22.01.2016	7015	Den McCarthy	Looe Town Council	To attend and carry out electrical works	On Christmas lights in Mariners Garden	£145.65	£0.00	£145.65
29.12.2015	22.01.2016	7016	Looe In Bloom	Looe Town Council	Supply of Winter Planting	For Boats in Mariners Garden	£105.00	£0.00	£105.00
02.09.2015	22.01.2016	7017	Cornwall TICCIC	Tourist Info Centre	Lets Go Cornwall Website costs	Third Instalment of Subscription	£841.59	£0.00	£841.59
01.01.2016	22.01.2016	7018	Cornwall Council	Public Conveniences	Non Domestic Rates for February/March 2016	Multi Use Public Conveniences, Guildhall	£264.00	£0.00	£264.00
25.01.2016	29.01.2016	7019-7028	All Members of Staff	LTC/TIC	To Pay Staff Salaries	For the month of January 2016	£10,990.60	£0.00	£10,990.60
25.01.2016	26.01.2016	7081	SeaKisses	Tourist Info Centre	TIC Stock purchased at the Trade Fair, Exeter	For sale in the Tourist Information Centre	£190.80	£31.80	£159.00
21.01.2016	26.01.2016	7082	Spotted Cow Creations	Tourist Info Centre	TIC Stock purchased at the Trade Fair, Exeter	For sale in the Tourist Information Centre	£200.40	£33.40	£167.00
							£43,365.89	£4,186.70	£39,179.19
Wages	£10,990.60								
The Clerk is hereby authorised to pay the Accounts as listed and amounting to £43,365.89									
Signed			Mayor						
Signed			Councillor						