Looe Town Co	ouncil Accounts	for Payment -	February 2016						
	Direct Debit/		-					Recoverable	
Invoice Date	<b>Cheque Date</b>	Cheque No	Payee	Department	Description	Purpose of Expenditure	GrossTotal	VAT	Net Amount
03.02.2016	03.02.2016	7083	Post Office Limited	LTC/TIC	100 x 2nd class Postages Stamps each for TIC/LTC @.54 each	100 Postage Stamps @ .54p each	£108.00	£0.00	£108.00
01.02.2016	03.02.2016	7084	Cash	LTC/TIC	Petty Cash for Sundry Items to Purchase in TIC/LTC	To Top Post Float up to £50 for start of February 16	£32.42	£0.00	£32.42
31.01.2016	03.02.2016		National Express Limited	Tourist Info Centre	National Express Coach Tickets	Booking Coach Tickets for Customers in TIC	£119.61	£0.00	£119.61
19.01.2016	05.02.2016		East Looe Town Trust	LTC/TIC	Rent for TIC/LTC Premises	For the Month of February 2016	£1,230.00	£205.00	£1,025.00
31.01.2016	21.02.2016	Direct Debit		Looe Tourist Info	Eden Tickets Sold in the Tourist Info Centre	For the Period 28.12.15 - 31.1.2016	£28.29	£0.00 £0.00	£28.29 £5.99
01.02.2016 29.01.2016	01.02.2016 29.01.2016		Amazon GDF Suez Marketing Ltd	Looe Tourist Info Public Conveniences	Collins Postage Book Energy Charges for rear of Guildhall Public Convs	To record outgoing post in the Tourist Info Centre For the Period 01.12.2015 - 31.12.2015	£5.99 £87.31	£0.00 £4.16	£83.15
05.12.2015	03.02.2016	Direct Debit	_	Public Conveniences	Electricity Charges for Millpool Public Convs	For the Period 1.10.15 - 26.11.2015	£14.11	£0.67	£13.44
19.01.2016	05.02.2016	Direct Debit		Public Conveniences	Electricity Charges for Seafront Public Conveniences	For the Period 23.12.2015 - 19.01.2016	£17.22	£0.82	£16.40
19.01.2016	05.02.2016	Direct Debit	British Gas	Public Conveniences	Electricity Charges for Millpool Public Convs	For the Period 23.12.2015 - 19.01.2016	£19.82	£0.94	£18.88
19.01.2016	05.02.2016	Direct Debit		Public Conveniences	Electricity Charges for Hannafore Public Conveniences	For the Period 15.12.2015 - 19.01.2016	£26.76	£1.27	£25.49
19.01.2016	05.02.2016	Direct Debit		Public Conveniences	Electricity Charges for West Looe Pub Conv Store	For the Period 23.12.2015 - 19.01.2016	£9.17	£0.43	£8.74
19.01.2016	05.02.2016	Direct Debit		Public Conveniences	Electricity Charges for West Looe Gents Pub Convs	For the Period 10.01.2016 - 19.01.2016	£4.75	£0.22	£4.53
01.02.2016	01.02.2016		Society of Local Council Clerks	Looe Town Council	Subscription for Society of Local Council Clerks	Monthly Payment for February 2016	£26.00	£0.00	£26.00
01.02.2016 05.02.2016	01.02.2016 12.02.2016		Aviva Insurance Mrs Judy Keene	Looe Town Council Tourist Info Centre	Council Insurance Magnetic Notice Board with 6 Magnets	Monthly Payment for February 2016  For Displaying Stock in the Tourist Info Centre	£341.85 £20.97	£0.00 £0.00	£341.85 £20.97
08.02.2016	12.02.2016		Hygiene Services Yorkshire Ltd		10 Sanitary Bins 1.5L in Grey	For use in Public Conveniences	£156.60	£26.10	£130.50
28.01.2016	12.02.2016		Looe Old Cornwall Society	Tourist Info Centre	Tickets Sold for St Pirans Day Music Feast 5.3.16	Tourist Info Centre used as Ticket Booking Office	£340.00	£0.00	£340.00
20.01.2016	12.02.2016		lan Foster (FOZ Image)	Tourist Info Centre	TIC Stock - A5 Cards	For sale in the Tourist Information Centre	£22.00	£0.00	£22.00
14.01.2016	12.02.2016	7091	Ledbury Sales & Innovations	Tourist Info Centre	TIC Stock - Handiscoop and Bio Bags	For sale in the Tourist Information Centre	£119.98	£20.00	£99.98
24.02.2016	12.02.2016		Baggee	Tourist Info Centre	TIC Stock - Funky Bag Dispensers	For sale in the Tourist Information Centre	£71.76	£11.96	£59.80
	12.02.2016		Cornwall Council	Public Conveniences	Recovery of Water Charges & Electricity/Building Control	For Millpool Public Convs & B Control for Sfrnt Pub C	£888.85	£21.85	£867.00
12.02.2016	12.02.2016		Post Office Limited	LTC/TIC	Payroll Liabilities (P32)	For the period 6 January 2016 - 5 February 2016	£2,475.13	£0.00	£2,475.13
25/29.01.16	12.02.2016		Post Office Limited	Public Conveniences	Water & Sewerage Charges for all Pub Convs	For the period 09.10.2015 - 25.01.2016	£2,540.86	£0.00	£2,540.86
04.02.2016 25.01.2016	12.02.2016 12.02.2016		Flying Lizard CET	Neighbourhood Plan LTC/TIC	Initial logo and development of chosen design Window Cleaning of Offices and Tourist Info Centre	For the Neighbourhood Development Plan For the Period January 2016	£500.00 £8.00	£0.00 £0.00	£500.00 £8.00
31.01.2016	12.02.2016		Lynda Sandford	LTC/TIC	6 Hours Book Keeping Services	For the Period January 2016	£135.00	£0.00	£135.00
22.12.2015	12.02.2016		AED Locator (EU) Ltd	Looe Town Council	Annual Maintenance and Monitoring Charge	For Defibrillator situated on Londis, Barbican	£354.00	£59.00	£295.00
14.12.2015	12.02.2016		Herodsfoot Webworks	Tourist Info Centre	Looe Festivals Website	Annual Subscription	£32.50	£0.00	£32.50
27.01.2015	12.02.2016		Diversified	Tourist Info Centre	Diversified Business Communications UK	Coach Parking Enhanced plus Map (South West)	£178.80	£29.80	£149.00
28.01.2016	12.02.2016		Armand Toms	Mayor's Allowance			£40.00	£0.00	£40.00
	_			·	2 Floral Bouquets from Julie's Florist, W Looe	For 2 x 60th Wedding Anniversaries			
20.01.2016	12.02.2016		Nicholsons	Public Conveniences	Mop Heads, Hand Towels, Sanitiser	For Public Conveniences	£60.08	£10.01	£50.07
31.01.2016	12.02.2016		WesternWeb Limited	Looe Town Council	Annual Renewal of Web Space and Licence	www.looetowncouncil.gov.uk	£80.40	£13.40	£67.00
15.01.2016	12.02.2016		Deltor	Tourist Info Centre	10000 copies of Looe Guidebook 2016	For Distribution in the Tourist Information Centre	£1,517.00	£0.00	£1,517.00
27.01.2016	18.02.2016		S Besford-Foster	Neighbourhood Plan	Stage 1 Payment for Professional Support Services	Looe Neighbourhood Plan	£1,242.50	£0.00	£1,242.50
			Buttermilk Confection Ltd	Tourist Info Centre	Confectionary	For re-sale in the Tourist Info Centre	£219.00	£36.50	£182.50
30.01.2016	26.02.2016		DJ Lewis (UK) Ltd	Public Conveniences	A4 Lockable Silver Snap Frames	For Public Conv Operatives to write cleaning times	£137.15	£22.86	£114.29
01.02.2016	26.02.2016		Zamsoe Ltd	Tourist Info Centre	Jewellery	For re-sale in the Tourist Info Centre	£108.00	£18.00	£90.00
01.02.2016	26.02.2016		Cornish Times Group	Tourist Info Centre	Advert in Looe Valley Line Leaflet	Produced by the Cornish Times	£168.00	£24.00	£144.00
14.02.2016	26.02.2016	7111	M&P Electrical Ltd	Public Conveniences	Western Power Works Connections Charge	Hannafore Public Conveniences	£345.23	£57.54	£287.69
10.02.2016	26.02.2016	7112	Nicholsons	Public Conveniences	Toilet Rolls, Blue Roll, Latex Gloves	For distribution to all Public Conveniences	£168.78	£28.13	£140.65
01.02.2016	26.02.2016	7113	Cory Environmental	Public Conveniences	2 litre general mixed waste collections	Public Conveniences	£41.95	£6.99	£34.96
11.02.2016	26.02.2016	7114	D Hill (Brewers)	Public Conveniences	Screws, Handle, Keys and Fobs	For Public Conveniences	£11.23	£0.00	£11.23
			Cheque cancelled						
23.02.2016	26.02.2016	7116	St John Ambulance	Looe Town Council	7 Members of Staff/Cllrs attending First Aid/Defib	Monday 29th February at St Martin's Church Hall	£210.00	£35.00	£175.00
			Cheque cancelled						
12.02.2016	26.02.2016		Nick Clowes General Builder	Public Conveniences	Refurb Seafrnt Pub Conv/Interim Pymnt Hannafore	Public Convenience Refurbishment	£34,216.26	£5,702.71	£28,513.55
01.02.2016	18.02.2016		Worldpay	Looe Tourist Info	Transaction Card Charges	For sales in the Tourist Information Centre	£22.03	£2.46	£19.57
15.02.2016	23.02.2016		EE	Amenities	Monthly Plan Charges for Amenities Manager	For the Month of February 2016	£39.30	£6.55	£32.75
05.02.2016	05.02.2016	· ·	Event Insurance Services Ltd	May Fayre	Insurance for May Fayre (Mrs E Hannaford)	Monies will come out of May Fayre Fund	£313.00	£0.00	£313.00
30.12.2015	20.01.2016		Print Copy Scan	LTC/TIC	Photocopying in the TIC/LTC	For the period 30.11.2015 - 30.12.2015	£26.49	£4.42	£22.07
29.01.2016	20.01.2016		Print Copy Scan	LTC/TIC	Photocopying in the TIC/LTC	For the period 30.11.2013 - 30.12.2013  For the period 30.12.2015 - 28.01.2016	£102.03	£4.42 £17.01	£85.02
			Intuit UK Limited	Looe Town Council	Quickbooks Premier & Payroll	Monthly subscription for February 2016			£63.00
06.02.2016	05.02.2016	-			·	·	£75.60	£12.60	
29.02.2016	29.02.2016		Cornwall Council	Looe Town Council	Temporary Event Notice	For Queens 90th Birthday Celebrations on Wooldown	£21.00	£0.00	£21.00
29.02.2016	29.02.2016	7120	Post Office Limited	Tourist Info Centre	200 x 2nd Class postage stamps @0.54p each	For postage from the Tourist info Centre	£108.00	£0.00	£108.00
							£49,188.78	£6,380.40	£42,808.38
	_								
Wages	£10,101.75								

he Clerk is hereby author	ised to pay the Accounts as listed a	and amounting to £49,188.78		
igned	Mayor			
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igned	Councillor			