



LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email enquiries@looetowncouncil.gov.uk or ring 01503 262255.

26th October 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 2nd November 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

	AGENDA	Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Minutes of the Meeting held on 5 th October 2020 and the extraordinary meeting held on 14 th October 2020	5 minutes
6.	Questions on Clerk's Zoom report on matters arising from the Minutes of the Meeting held on 5 th October 2020	10 minutes
7.	Questions on reports from Cornwall Councillors <ul style="list-style-type: none"> • Cllr Hannaford West Looe • Cllr Toms East Looe 	10 minutes
8.	Finance Committee – report from Chair SB <ul style="list-style-type: none"> • To examine the first draft of the budget for 2021/2022 	20 minutes
9.	Library and Community Hub committee – report from Chair EH <ul style="list-style-type: none"> • To approve the Terms of Reference • To note the Committee values • Progress towards Visit Looe Website (for information) 	15 minutes
10.	Environment and Devolution Committee – report from Chair MP <ul style="list-style-type: none"> • To discuss the recommendation of the committee on Sanitary Bin Waste Service • To discuss the coca cola table tennis table • Creation of Environmental task group with reps from each Committee and other town organisations to look at Environment issues 	20 minutes
11.	Policy and Strategy Committee – report from Chair JM	10 minutes
12.	Planning committee – report from Chair JL	10 minutes
13.	Forest for Cornwall - EH	5 minutes
14.	To discuss membership of the Looe Valley Cycle route design group	5 minutes
15.	Business list - Report	10 minutes
16.	Looe Town Council Website update - CSD	5 minutes
17.	Other urgent business as determined by the Chairman (information only)	
18.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
19.	Date of the next meeting: Monday 7th December 2020	