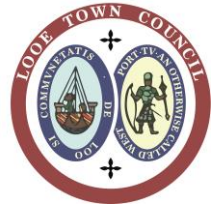


LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50



Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. If you would like to attend please email the Town Clerk mel@looetowncouncil.gov.uk or ring 01503 262255.

9th November 2020

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Finance Committee convened by the Chair on **Monday 9th November 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

AGENDA

		Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Minutes of the Finance Meeting held on 12 th October 2020	5 minutes
6.	Matters arising from the Minutes of the Meeting held on 12 th October 2020	10 minutes
7.	Finance 7.1) Query on PL13 donation payment 7.2) Authorisation of invoices 7.3) Bank Balances & bank authorisers 7.4) Polkirt Arcade 7.5) Debtor balances 7.6) Vat return Q/E 30.9.2020 7.7) Income V Expenditure 7.8) Budget 2021-2022 - 7.9) Utility bid -Global procurement etc	30 minutes
8.	Photocopier -end of contract fees	5 minutes
9.	Looe Devolution package email -update	5 minutes
10.	Requests for funding: Merlin Centre £250 request	5 minutes
11.	Other urgent business as determined by the Chairman (information only)	5 minutes
12.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
13.	Date of the next meeting: Monday 14th December 2020	