

**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

9th November 2020

To the Members of the Environment and Devolution Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Environment and Devolution Committee on **Monday 16th November 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mel Colton-Dyer', written in a cursive style.

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

email: enquiries@looetowncouncil.gov.uk
website: www.looetowncouncil.gov.uk

	AGENDA	Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to approve the minutes of the Meeting held on 19 th October 2020	5 minutes
6.	To Receive an update on progress of actions from the Minutes of the Meeting held on 19 th October 2020	10 minutes
7.	To Discuss Environment and Devolution Committee change of name	45 minutes
8.	To Discuss Committee Terms of Reference	
9.	To Discuss short, medium and long term priorities for Environment and Devolution Committee	
10.	To Discuss and Update of Climate Change working group	
11.	To Discuss potential cost efficiency of public conveniences, including: <ul style="list-style-type: none"> i) Energy charge reductions ii) Retention of all toilets iii) Business contributions towards upkeep iv) Conversion to other uses 	30 minutes
12.	Other urgent business as determined by the Chairman (for information only)	
13.	Exclusion of members of the press and public to resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
14.	Date of the next meeting: Tuesday 15th December 2020	