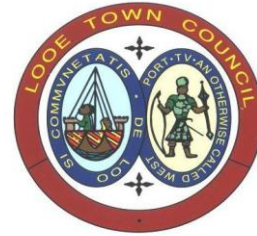


**LOOE TOWN COUNCIL
KONSEL TRE LOGH**



Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255

8th December 2020

To the Members of the Services and Asset Management Committee
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Environment and Devolution Committee on **Tuesday 15th December 2020 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to be 'M Colton-Dyer', written in a cursive style.

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

email: enquiries@looetowncouncil.gov.uk
website: www.looetowncouncil.gov.uk

	AGENDA	Timings
1.	Welcome	
2.	To Receive Apologies	
3.	To Receive Declarations of Interest	
		5 minutes
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to approve the Minutes of the Meeting held on 16 th November 2020	5 minutes
6.	To Receive an update on progress of actions from the Minutes of the Meeting held on 16 th November 2020	10 minutes
7.	To Discuss asset maintenance, repair and improvement to allocate indicative costings for proposed future works.	45 minutes
8.	To Discuss CCTV report referred from Full Council Meeting of 7 th December 2020	15 minutes
9.	Other urgent business as determined by the Chairman (for information only)	
10.	Exclusion of members of the press and public to resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
11.	Date of the next meeting: Monday 18th January 2021	