

LOOE TOWN COUNCIL

KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50



2nd February 2021

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Finance Committee convened by the Chair on **Monday 8th February 2021 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to be 'M Colton-Dyer', written over a light blue horizontal line.

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/86758161806?pwd=Mnlia1hQc0tpMittdB5UWEzRXZOdz09>

Meeting ID: 867 5816 1806

Password: 579281

	AGENDA	Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	10 minutes
5.	To Resolve to Approve the Minutes of the Finance Meeting held on 11 th January 2021	5 minutes
6.	Matters arising from the Minutes of the Meeting held on 11 th January 2021	15 minutes
7.	Finance -Authorisation of invoices -VAT return Q/E 31/12/2020 -IT equipment -Bank Reconciliations -Charge card update -Petty cash -Finance regulations -NALC recommendations' 2019 -Finance priorities -Investment Strategy -Income V Expenditure update -ERDF -Budget 2021-22 remodelling reserves update -Utilities update	40 minutes
8.	Looe Devolution package email	5 minutes
9.	Requests for funding: -Looe school children requiring IT equipment for home schooling RE: Morval Parish email	5 minutes
10.	Other urgent business as determined by the Chairman (information only)	5 minutes
11.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
12.	Date of the next meeting: Monday 8th March 2021	