



LOOE TOWN COUNCIL
KONSEL TRE LOGH

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

This meeting is open to members of the public but has limited capacity. If you would like to attend it is essential to email enquiries@looetowncouncil.gov.uk or ring 01503 262255. **Places will be allocated on a first come first served basis** to the capacity of the venue and the meeting will also be live streamed on Facebook <https://www.facebook.com/LooeTC/>

2nd June 2021

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 7th June 2021 at 6.00pm** at St Martins Church Hall, Looe.

You are hereby summoned to attend the Meeting of Looe Town Council to be followed by the first ordinary meeting of the full council to be held in the St Martin's Church Hall, St Martin's Rd, Looe PL13 1FA on Monday 17th May 2021 at 6.00pm for the purpose of transacting the following business.

Councillors should observe the safe attendance protocols and risk assessment. Members of the public will be briefed on safety protocols for public attendance before arrival. Members of the public are to submit any questions on agenda items in advance of the meeting to enquiries@looetowncouncil.gov.uk. Please note that this meeting will last no longer than an hour for compliance with government guidance for face-to-face meetings.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

	AGENDA	Timings
1.	Welcome	2 minutes
2.	To Receive and accept Apologies	
3.	To Receive Declaration of Interest	
4.	To Receive Questions from members of the public	
5.	To Resolve to Approve the Minutes of the Meeting held on 17 th May 2021	2 minutes
6.	Questions on Clerk's report on matters arising from the Minutes of the Meeting held on 17 th May 2021	2 minutes
7.	Questions on reports from Cornwall Councillors East Looe – Cllr Armand Toms West Looe – Cllr Edwina Hannaford	5 minutes
8.	To elect a Chair for the Services and Asset Management Committee	2 minutes
9.	To discuss the maintenance works for the Guildhall Toilets	5 minutes
10.	To approve Looe Town Council annual financial report	5 minutes
11.	To approve and sign Looe Town Council's AGAR	2 minutes
12.	To review register of delegated authority	2 minutes
13.	To propose a date for a Full Council meeting in July	2 minutes
14.	To discuss the Finance committee priorities	5 minutes
15.	To discuss the Council's response to Global Road Safety week	5 minutes
16.	To discuss the Devolution of Hannafore Benches	5 minutes
17.	To discuss the Street Information Officer roles moving forward	5 minutes
18.	To approve nominations for the Liskeard and Looe Community Network Panel	2 minutes
19.	To discuss the letter to Mr M Ingham MBE	2 minutes
20.	To discuss the merits of holding an informal consultation about camper vans and motor homes at Hannafore	5 minutes
21.	Environment and Devolution (standing item) – no update required	
22.	External meeting reports: <ul style="list-style-type: none"> • Questions on update from LMCG report - Cllr Sullivan 	2 minutes
23.	Other urgent business as determined by the Chairman (information only)	
24.	Exclusion of members of the press and public To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
25.	Date of the next meeting: to be confirmed in July as per agenda – next scheduled meeting Monday 8th August	

email: enquiries@looetowncouncil.gov.uk Website: www.looetowncouncil.gov.uk