



## LOOE TOWN COUNCIL

### KONSEL TRE LOGH

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
Clerk to the Council Mel Colton-Dyer  
VAT Reg: 381 5093 50

This meeting is open to members of the public but has limited capacity. If you would like to attend it is essential to email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255. **Places will be allocated on a first come first served basis** to the capacity of the venue and the meeting will also be live streamed on Facebook <https://www.facebook.com/LooeTC/>

19<sup>th</sup> October 2021

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council, convened by the Mayor on **Monday 25th October 2021 at 6.00pm** at St Martin's Church Hall, St Martin's Rd, Looe PL13 1FA for the purpose of transacting the following business.

Councillors should observe the safe attendance protocols and risk assessment. Members of the public will be briefed on safety protocols for public attendance before arrival. Members of the public are to submit any questions on agenda items in advance of the meeting to [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk).

Yours faithfully

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

	<b>AGENDA</b>	<b>Timings</b>
	Welcome	
<b>1</b>	<b>To Receive and accept Apologies</b>	2 minutes
<b>2</b>	<b>To Receive Declarations of Interest</b>	
<b>3</b>	<p><b>To consider the Co-option of a new Councillor East Ward</b></p> <ul style="list-style-type: none"> <li>• Leo Leong</li> </ul> <p>Discussed on 4<sup>th</sup> October at inquorate meeting it was recommended to Co-opt the Councillor at the next quorate meeting. Proposed by Cllr Gregory, seconded by Cllr Smith, all in favour. Subject to full council ratification.</p>	2 minutes
<b>4</b>	<p><b>To Receive Questions from members of the public</b></p> <p>Member of the public has presented tonight regarding disability provision in the town. Disabled parking in Looe is stated as being non-existent. As a disabled person himself, he feels this is not appropriate and must be rectified. It was explained that LTC do not own or have any control of any car park. CSD also advised that on the SAM's agenda is the discussion for a disability audit for the entirety of the town. Second topic related to carbon and pollution. Request for enquiry over a supermarket in Looe – it would reduce food mileage and assist with local jobs. Cllr Hannaford responded – thanked for raising and explained that as part of NDP, this has been investigated previously. Sites were suggested, and businesses have been approached but it is not feasible at this time. This information will be sent across for transparency.</p>	15 minutes
<b>5</b>	<b>To Resolve to Approve the Minutes of the Meeting held on 9<sup>th</sup> August 2021</b>	1 minute
<b>6</b>	<p><b>To resolve the recommendations discussed at the inquorate meeting on 4th October regarding delegated power of authority to clerk and to approve the record of delegated authority to the Clerk</b></p> <p>Recommendation from Cllr Smith – definitions have been set and it is proposed that this gets put into a policy.</p> <p>It was recommended to approve this. Proposed by Cllr Gregory seconded by Cllr Smith. Approved by all.</p>	2 minutes
<b>7</b>	<p><b>To resolve the recommendation from the inquorate meeting on the 4th October -correspondence received regarding parking on pavement, station road</b></p> <p>It was recommended to respond to the correspondent.</p>	1 minute
<b>8</b>	<b>Land Train - To resolve the recommendations discussed on the 4<sup>th</sup> October inquorate meeting.</b>	2 minutes

	<ul style="list-style-type: none"> <li>• To approach Harbour Commission to request use of the car park for Land Train as a solution.</li> <li>• LTC provide a statement in support of the principles but do have some remaining concerns over routes, particularly during the busy periods.</li> </ul>	
9	<p><b>Asset Maintenance Plan</b></p> <p><b>To resolve the recommendation from the inquorate meeting on the 4<sup>th</sup> October.</b></p> <p>Cllr Gregory recommended to go ahead with this, seconded by Cllr Hannaford, approved by all.</p>	2 minutes

<b>10</b>	<b>To resolve the recommendation from the inquorate meeting on the 4th October regarding the possible provision of Street Marshalls 2022</b>  It was recommended to continue with the street Marshalls for 2022 then review it again next year with a long-term solution.	1 minute
<b>11</b>	<b>To ratify the letter sent in support of East Looe Town Trust</b>	2 minutes
<b>12</b>	<b>To resolve the recommendation from the inquorate meeting on the 4th October regarding the NDP budget</b>  It was recommended that we add the proposed costs into the budget and ensure coverage. Proposed by Cllr Gregory, seconded by Cllr Hannaford. All in favour.	1 minute
<b>13</b>	<b>To resolve the recommendation from the inquorate meeting on the 4th October regarding the provision of a Christmas Tree for the Mariners Garden</b>  It was recommended to go ahead with this. Proposed by Cllr Holmes seconded by Cllr Smith. All in favour	1 minute
<b>14</b>	<b>Other urgent business as determined by the Chairman (information only)</b>	
<b>15</b>	Exclusion of members of the press and public To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information  A) discuss transport proposal PID from Cornwall Council/Glebe – Cllr Toms B) Request for Donation – Radio Looe C) To discuss the requests from St Martins burial grounds	
	<b>Date of the next meeting: 6<sup>th</sup> December 2021</b>	

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