



**LOOE TOWN COUNCIL
KONSEL TRE LOGH**

Looe Library and Community Hub,
The Millpool, West Looe PL13 2AF
Telephone: 01503 262255
Clerk to the Council Mel Colton-Dyer
VAT Reg: 381 5093 50

Please note that this meeting is open to members of the public by Zoom. This can be by computer, mobile phone, laptop or home phone. Details are:

Join Zoom Meeting

<https://us02web.zoom.us/j/83508059764?pwd=bHNhRzViSG1IS05mMk5yTlE0MjY3Zz09>

Meeting ID: 835 0805 9764

Passcode: 578400

One tap mobile

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18th February 2021

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Policy and Strategy Committee convened by the Chair on **Tuesday 23rd February 2021 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

Mel Colton-Dyer
Commercial Strategy Director and Town Clerk

AGENDA

		Timings
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declarations of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to Approve the Policy and Strategy Committee Minutes of the Meeting held on 26 th January 2021	5 minutes
6.	Questions on the Clerks report on matters arising from the Policy and Strategy Minutes of the Committee meeting held on 26 th January 2021	10 minutes
7.	Emergency Plan – Update (CSD)	5 minutes
8.	Policy Update (CSD/ CR)	5 minutes
9.	SHE Statement for all ToR (JM)	15 minutes
10.	Project Office (JM)	15 minutes
11.	Any other major projects for discussion – Town Team update (CSD)	10 minutes
12.	Other urgent business as determined by the Chairman (information only)	5 minutes
13.	Exclusion of members of the press and public To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	
14.	Date of the next meeting: 23rd March 2021	