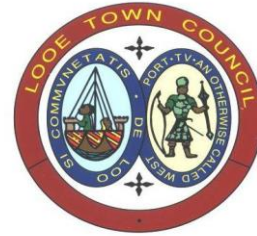


**LOOE TOWN COUNCIL**  
**KONSEL TRE LOGH**

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255



14<sup>th</sup> April 2021

To the Members of the Services and Asset Management Committee  
LOOE TOWN COUNCIL

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Service and Asset Management Committee on **Monday 19<sup>th</sup> April 2021 at 6.00pm** by Zoom.

OPEN FORUM - The Council allows time at the beginning of each Council Meeting for members of the Public to ask questions or make statements at the discretion of the Chairman, with each statement or question taking no longer than five minutes. There will be no right to ask supplementary questions or debate any answer received. Prior notice is not mandatory, but persons wishing to ask questions are encouraged to submit them in writing prior to the meeting to enable any investigations to be made.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mel Colton-Dyer', written in a cursive style.

**Mel Colton-Dyer**  
**Commercial Strategy Director and Town Clerk**

## Join Zoom Meeting

<https://us02web.zoom.us/j/89665271792?pwd=WFJjMzZ2OGlodW9OVEJJbG9KWFJBT09>

Meeting ID: 896 6527 1792

Password: 525523

	<b>AGENDA</b>	<b>Timings</b>
1.	Welcome	5 minutes
2.	To Receive Apologies	
3.	To Receive Declarations of Interest	
4.	To Receive Questions from members of the public	15 minutes
5.	To Resolve to approve the Minutes of the Meeting held on 15 <sup>th</sup> February 2021	5 minutes
6.	To Receive an update on progress of actions from the Minutes of the Meeting held on 15 <sup>th</sup> February 2021	10 minutes
7.	To discuss the proposal for a Land train	20 minutes
8.	To Discuss Guildhall toilets and update on works required	15 minutes
9.	To Discuss Campervan parking concerns and way forward including update from Cllr Hannaford on informal meeting with CC Enforcement and Highways	20 minutes
10.	To Discuss Millpool toilets charging	15 minutes
11.	To Review Priority list for SAMS Committee	15 minutes
12.	To Discuss Officer admin for future SAMS Committee meetings	5 minutes
13.	Other urgent business as determined by the Chairman (for information only)	
14.	Exclusion of members of the press and public to resolve that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for any items that involve the likely disclosure of confidential information	
15.	Date of the next meeting: <b>Tuesday 25<sup>th</sup> May 2021</b>	

email: [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk)

website: [www.looetowncouncil.gov.uk](http://www.looetowncouncil.gov.uk)