

## LOOE TOWN COUNCIL

### KONSEL TRE LOGH

Looe Library and Community Hub,  
The Millpool, West Looe PL13 2AF  
Telephone: 01503 262255  
VAT Reg: 381 5093 50



### Members of the Finance Committee Looe Town Council

10<sup>h</sup> May 2022

Ladies and Gentlemen

You are hereby summoned to attend a meeting of the Looe Town Council 'Finance Committee' convened by the chair on **Monday 16<sup>th</sup> May 2022 at 6.00pm** at Looe Town Council chamber.

Councillors should observe the safe attendance protocols and risk assessment. Members of the public will be briefed on safety protocols for public attendance before arrival. Members of the public are to submit any questions on agenda items in advance of the meeting to [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kate Puckey', written over a light blue horizontal line.

**Kate Puckey**  
**Commercial Strategy Manager**  
**And Nominated Proper Officer**

Please note that this meeting is open to members of the public. If you would like to attend, please email [enquiries@looetowncouncil.gov.uk](mailto:enquiries@looetowncouncil.gov.uk) or ring 01503 262255 by 12 noon on Friday 13 May.



**Meeting of the Finance Committee  
Monday 16<sup>th</sup> May 2022 at 6.00pm  
AGENDA**

	<b>AGENDA</b>	<b>Timings</b>
	Welcome	2 minutes
<b>111.</b>	To Receive and accept Apologies	
<b>112.</b>	To Receive Declaration of Interest	
<b>113.</b>	To Receive Questions from members of the public	10 minutes
<b>114.</b>	To Resolve to Approve the Minutes of the Meeting held on 14 <sup>th</sup> March 2022	2 minutes
<b>115.</b>	Matters arising from the Minutes of the Meeting held on 14 <sup>th</sup> March 2022	2 minutes
<b>116.</b>	<b>Finance</b> 116.1-Ratify expenditure on CCTV, Lift, & Millpool Pc's. 116.2-Supplier payments list for authorisation 116.3-Invoices -Sage upload 116.4-Bank reconciliations member checks completed 116.5-Investments 116.6-Financial Risk Register & Financial Regs 116.7-Income & Expenditure AGAR -reports- plan of action 116.8-Water contract renewal 116.9-Donation requests ratify (W/L + additional request)	40 minutes
<b>117.</b>	Other urgent business as determined by the Chairperson (information only)	2 minutes
<b>118.</b>	Exclusion of members of the press and public To resolve that under S1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press, be excluded from the meeting for the following item as it involves the likely disclosure of confidential information	2 minutes
	<b>Date of the next meeting: TBC</b>	

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[www.loetowncouncil.gov.uk](http://www.loetowncouncil.gov.uk)